

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

A Floodplain Development Permit is required for all work performed in the floodplain including the construction or alteration of any structure and site work.

All applications must be approved by the Planning Board prior to the issuance of a Floodplain Development permit and/or a Building Permit

All applications must be reviewed by the Building Inspector for compliance with the applicable Building Codes and Zoning Ordinances prior to placement on Planning Board agenda. You will be notified by the Building Inspector when to attend the Planning Board.

This application must be accompanied by the **REQUIRED \$250.00 APPLICATION FEE.** A permit fee will be due and payable upon issuance of the building permit. Call the office for the fee schedule

SECTION 1: GENERAL PROVISIONS (APPLICANT to read and sign):

1. No work may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit is invalid if no work is commenced within six months of issuance, and expires 2 years from date of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE)_____ DATE_____

APPLICATION #: _____

APPLICATION DATE: _____

**VILLAGE OF ARDSLEY
BUILDING DEPARTMENT
507 ASHFORD AVENUE
ARDSLEY, NEW YORK 10502**

Phone: 914-693-6961

Fax: 914-693-3706

APPLICATION #: _____

APPLICATION DATE: _____

PERMIT #: _____

APPLICATION FEE: _____

ISSUE DATE: _____

PERMIT FEE: _____

In accordance with the following statements, the specifications and plans herewith submitted and made part of this application, I (or We) do hereby certify that the construction, alteration or demolition will comply with all provisions of the New York State Uniform Fire prevention and Building Code, the Building Code and Zoning Code of the Village of Ardsley, the regulations of the Health Departments of Westchester County and the State of New York, and other applicable laws, whether specified herein or not. This application will be abandoned in 6 months after the application date, unless before that date, a permit shall have been issued.

Signature of Property Owner

Signature of Person making Application

Street Address of Proposed Work _____

Property Number Section _____ Sub Sec _____ Block _____ Lot _____ Zoning District _____

Property Owner (print name) _____ Phone # _____

Address of owner: _____ City: _____ State: _____ Zip: _____

Property Lessee (print name) _____ Phone # _____

Address of lessee: _____ City: _____ State: _____ Zip: _____

Applicant (print name): _____ Phone # _____

Address of Applicant: _____ City: _____ State: _____ Zip: _____

Architect (print name) _____ License # _____ Phone # _____

Address of Architect: _____ City: _____ State: _____ Zip: _____

Engineer (print name) _____ License # _____ Phone # _____

Address of Engineer _____ City: _____ State: _____ Zip: _____

Contractor (print name) _____ Phone # _____

Contractor Address _____ City: _____ State: _____ Zip: _____

SECTION 2: PROPOSED DEVELOPMENT (To be completed by the Applicant):

DESCRIPTION OF WORK:

ESTIMATED COST OF PROJECT \$ _____

STRUCTURAL DEVELOPMENT (Check all applicable boxes):

<u>ACTIVITY</u>	<u>STRUCTURE TYPE</u>
_____ New Structure	_____ Residential (1-4 Family)
_____ Addition	_____ Residential (More than 4 Family)
_____ Alteration	_____ Non-residential (Floodproofing? _____ Yes)
_____ Relocation	_____ Combined Use (Residential & Commercial)
_____ Demolition	_____ Manufactured (Mobile) Home
_____ Replacement	In Manufactured Home Park? _____ Yes _____ No

OTHER DEVELOPMENT ACTIVITIES:

- _____ Fill _____ Mining _____ Drilling _____ Grading
- _____ Excavation (Except for Structural Development Checked Above)
- _____ Watercourse Alteration (Including Dredging and Channel Modifications)
- _____ Drainage Improvements Including Culvert Work, Stormwater Control Structures or Ponds
- _____ Road, Street or Bridge Construction
- _____ Subdivision (New or Expansion)
- _____ Individual Water or Sewer System
- _____ Other (Please specify) _____

After completing sections 1 & 2, the applicant should submit form to Local Administrator for review.

SECTION 3: FLOODPLAIN DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

The proposed development is located on FIRM Panel No. _____, Dated _____.

The Proposed Development:

_____ The proposed development is reasonably safe from flooding. Entire property is in Zone B, C or X.

_____ The proposed development is in adjacent to a flood prone area.

100-Year flood elevation at the site is:

_____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL) _____ Unavailable

_____ See Section 4 for additional instructions for development that is or may be in a flood prone area.

SIGNED _____ DATE _____

SECTION 4: ADDITIONAL INFORMATION REQUIRED (To be completed by Local Administrator)

The applicant must submit the documents checked below before the application can be processed:

_____ A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions and proposed development.

_____ Development plans and specifications, drawn to scale, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, details of enclosures below the first floor, openings in foundation for entry and exit of floodwaters.

Other _____

_____ Elevation Certificate

_____ Subdivision or other development plans (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide 100-year flood elevations if they are not otherwise available).

_____ Plans showing the watercourse location, proposed relocations, Floodway location.

_____ Topographic information showing existing and proposed grades, location of all proposed fill.

_____ Top of new fill elevation _____ Ft. _____ NGVD 1929/ _____ NAVD 1988 (MSL)

_____ PE Certification of Soil Compaction

_____ Floodproofing protection level (non-residential only) _____ NGVD 1929/ _____ NAVD 1988 (MSL)
For floodproofed structures, applicant must attach certification from registered engineer or architect.

_____ Other: _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

I have determined that the proposed activity: A. _____ Is
B. _____ Is not

in conformance with the provisions of Chapter 115 of the Code of the Village of Ardsley, adopted in 2007 and all amendments. This permit is hereby issued subject to the conditions attached to and made part of this permit.

SIGNED _____, DATE _____

If BOX A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee.

If BOX B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from the Board of Appeals.

Expiration Date: _____

APPEALS: Appealed to Board of Appeals? _____ Yes _____ No

Hearing date: _____

Appeals Board Decision: Approved _____ Denied _____

Conditions: _____

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by **APPLICANT** before Certificate of Compliance is issued)

The following information must be provided for project structures. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 or 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest structural member of the lowest floor, excluding piling and columns) is: _____ FT.
_____ NGVD 1929/ _____ NAVD 1988 (MSL).

Attach Elevation Certificate FEMA Form 81-31

2. Actual (As-Built) Elevation of floodproofing protection is _____ FT.
_____ NGVD 1929/ _____ NAVD 1988 (MSL).

Attach Floodproofing Certificate FEMA Form 81-65

NOTE: Any work performed prior to submittal of the above information is at the risk of the Applicant.

SECTION 7: COMPLIANCE ACTION (To be completed by **LOCAL ADMINISTRATOR**)

The **LOCAL ADMINISTRATOR** will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS:

DATE _____	BY _____	DEFICIENCIES? _____	YES _____	NO _____
DATE _____	BY _____	DEFICIENCIES? _____	YES _____	NO _____
DATE _____	BY _____	DEFICIENCIES? _____	YES _____	NO _____

SECTION 8: CERTIFICATE OF COMPLIANCE(To be completed by **LOCAL ADMINISTRATOR**)

Certificate of Compliance issued: DATE: _____

BY: _____